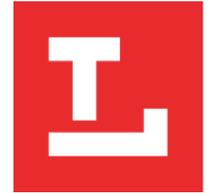


Toledo Lucas County Public Library

Draft Plan for Animating the Four New Spaces

June 28, 2018 Staff and Public Meetings



There will be four new spaces that will be added to Main Library after the renovation, including the Large Community Meeting Space, Civic Commons, Ignite/Create, and Do/Work Space. On May 2nd and May 30th Staff and Public meetings, TLCPL leadership asked the library staff and the public for comments and suggestions to help the Library develop a draft plan for animating these four new spaces.

Outlined below are the vision statements and the draft design plans for each new space organized by suggestions on the design, use, policy, services offered and content included in the space, and other related suggestions.

Please note that the Library may make changes/refinements as they adapt these draft plans. Additionally, the names for the spaces are only temporary and are provided to represent what the space is trying to achieve. The Library is open to suggestions on how we can change those names.

LARGE COMMUNITY MEETING SPACE

Vision: To create a highly visible, accessible space for a wide range of community conversations and activities.

Design

- Install sound proofing to avoid disrupting the adjacent space.
- Install adjustable lighting to allow for watching videos or movies.
- Create opportunities in the space to have some privacy.
- Ensure that the enclosed room's acoustics will not produce an echo.
- Create one large meeting room and two smaller meeting rooms.

Use

- A space for employers to host job fairs.
- A space for Library staff and non-profit organizations to hold training and professional development events.
- A space for schools to hold performances.
- A space for businesses to host meetings.

Other

- Allow flexible use of the space.
- Allow customers to access screens and projectors in the space.

CIVIC COMMONS

Vision: To create an intentional, embedded, unmissable space to highlight the creativity of our community.

Design

- Provide sufficient power outlets for community partners to use.
- Include moveable furniture or furniture on wheels to make it easier for community partners using the space to set-up.
- Install new carpet.

Use

- A resource center for the community that is managed by either community partners or the Library.
- A space for the community to get tax assistance.
- A space for ProMedica to administer flu shots to the community.
- A space to hold book reading or podcasts recording.
- A space for local makers, creators and artists to host art events like the Art Loop.
- A space to hold Read for Literacy events.
- A space for public entities like PBS, Toledo Museum of Art, Parks, etc. to advertise their programs.
- A space for community partners like WGTE Public Media, birding groups, etc. to host events.

Content Included

- Display information about community resources including social services, tax assistance resource, mobile clinic, resources for foster parents, children's services, urban gardening resource, and resources for immigrants like English as a Second Language (ESL) classes.
- Place materials/collections in the book shelves that complement the content of the community partner using the space.
- Feature community partners in the Library's digital displays.

IGNITE/CREATE

Vision: To blend education, workforce development and entertainment in a space tailored to the needs and expectations of teens and twenty-somethings.

Design

- Design the space that is all ages-friendly to allow for multi-generational use starting from teens to seniors.
- Enclose and install sound proofing in the gaming and Virtual Reality area to create a surround sound in the space and contain the noise.
- Enclose and install sound proofing in the area containing equipment that may be noisy and disruptive.
- Create a place for quiet study spaces.
- Create an intimate space for poetry reading events.
- Provide power outlets compatible with USB ports in addition to 3 to 4 prong power outlets.
- Install ventilation systems for large scale machines (e.g. laser engraver).
- Provide a charging station with locks for mobile devices.
- Install lockers for protection of customer property.
- Create a darkroom for developing photographs.
- Create a small theater where library customers can watch movies.
- Provide a cleaning space and install a big sink to clean painting materials.

Use

- A space for kids and adults to create hands-on artwork, which could be later showcased in the Gallery.
- An after school place for kids, school groups, charter school students, and home-schooled students.
- A safe, private space for teens to talk to counselors.
- A space to debut films made in the Library.
- A space for library customers to record videos.
- A space for people to paint.
- A space for CoderDojo to host technology and programming sessions for kids and young adults.

Services Offered

- Scheduled demonstrations and organized class trips on how to use the Maker Space equipment, especially for school groups, charter students, home-schooled students, and parents of home-schooled students.
- Workshops or orientation classes to certify customers to use the Maker Space equipment independently.
- ACT test coaching for teens.
- Analog photography lessons.
- A maker space for local makers and creators to create their work.
- Support services for teen entrepreneurs, including HR and marketing support, and management best practices.
- Painting materials, like canvas and paint, available for customers' use.
- Wi-Fi hotspots.

Other

- Create and display instructions on how to use the Maker Space equipment (e.g. 3D printers) to allow customers to use it on their own.
- Allow for video games to be checked out of the Library.

DO/WORK SPACE

Vision: To create a flexible space with more access (before/after hours) to grow the businesses and organizations that will be at the heart of greater Toledo's future.

Policy

- Review policies on how organizations and individuals are allowed to use the space (e.g. qualifications for booking the space, rules and exemptions).
- Work with young people when developing policies to enable teens to access the space.
- Install a security keypad to allow safe access of the space before and after Library operating hours. Ensure that the access code will be changed after every use to allow only those who made reservations to access the space.

Design

- Install a moveable wall in the middle of the space to accommodate different size groups. Combining the two space could create a free medium-sized meeting space for groups of 20-50 people.

Use

- A meeting space for organizations or individuals who are having a hard time finding a space to use like the Coalition of Community Workers, small business start-ups, youth groups, immigrant entrepreneurs, and students.
- A space for employers to host job fairs, and in-person and web interviews with prospective employees.
- A space for case workers, social workers and lawyers to meet their clients and/or conduct depositions.
- A space to host SBDC (Small Business Development Center) and SCORE client meetings.
- A space to support collaborations with University of Toledo's Launch Pad Program, Minority Business Development Center and Minority Business Assistance Center.

Services Offered

- Resource to connect potential interns with businesses or organizations.
- Financial literacy training to help people transition off social assistance, as well as from renting to home buying.
- Job search support and coaching for ex-offenders.
- Free training, advice and support offered by a Small Business and Grant Specialist for people who want to start a business.
- Knitting and crochet classes.