

Toledo Lucas County Public Library

Draft Plan for Accommodating Customers During Temporary Closure



June 28, 2018 Staff and Public Meetings

There are no Main Library programs and services that will be temporarily paused during closure. All Main Library programs and services will continue.

The information on Main Library programs and services below are organized by themes/department and into three groups: 1. *Programs and services that will continue in Main Library*; 2. *Programs and services that will continue at library branches*; and 3. *Programs and services that will continue with community partners*.

Please note that this list is not final and will be updated once plans for other Main Library programs and services are finalized.

Programs and services that will continue in Main Library		
Program / Service	Where	Details
General		
Customer book requests	Main Library	Will continue as usual.
Delivery of materials between Main Library and branches	Main Library	Will continue as usual.
Empty book return outside the Library	Main Library	Will continue as usual.
Newspaper/Magazine Storage	Main Library	Will continue as usual.
Local History Department		
Email Obituary requests	3 rd floor	Will continue as usual. Requests are processed within 48 hours.
Email reference (other than obituary)	3 rd floor	Will continue as usual.
Local History reference material	3 rd floor	Accessible by appointment. Details of access to the building and appointment scheduling are still being finalized.

Programs and services that will continue at library branches

Program / Service	Where	Details
Services		
Business services and materials	Heatherdowns Branch	Materials include small business computers, the Grantmanship computer, and US Patent and Trademark Office materials.
Passport services	Heatherdowns Branch	Monday – Thursday from 9am – 8:30pm Friday – Saturday from 9am – 5pm Sunday from 12:00pm – 4:30pm
Programs		
Basic Genealogy Programs	Library Branches	The program will be available in Spring 2019. The schedule and locations are under development.
Brown Bag Concerts	Maumee Branch	The event will be held weekly in June & July 2019.
Business Programming	Heatherdowns Branch and Throughout Library System	Ask An Attorney, Business Boost, Making It Legal (Ohio Secretary of State), LinkedIn, etc.
Caldecott Read In	Maumee Branch	The program will be held in January 2019.
Film Focus	King Road Branch	The event will be held weekly on Monday nights from September 24 – October 29, 2018.
Local History Featured Speaker Programs	Maumee Branch	Irish Genealogy on Saturday, November 3, 2018.
Ode to the Zip Code	To Be Determined	The collaborative program between the Library, Toledo Fair Housing Center, City Paper, and Arts Commission will be held from January – April, 2019.
Saturday Chess	Mott Branch	All ages and skill levels are welcome.

School Media Day	West Toledo Branch	This presentation to area school librarians will be held on October 19, 2018.
Steinem Sisters Programming	Reynolds Corners Branch	There will be regular monthly programming including Book Discussions, Talking Circles, Film Series, Workshops, and Panels.
419 History Day	Maumee Branch	The day will feature programming about Toledo and Lucas County history. It will take place on April 19, 2019.

Programs and services that will continue with community partners

Program / Service	Where	Details
Programs		
After School for Kids	ProMedica Ebeid Institute	The event will be held weekly. The schedule for this event is under development.
Anime Manga Club	To Be Determined	This monthly club meeting will keep Teen librarians in touch with their downtown neighborhood customers and will meet in a local coffee shop beginning in September 2018.
Back to School Open Houses	Various Public, Private, and Charter Schools	These visits to schools will take place in August 2019.
Claire's Day/Night Celebrations	Scott High School	This celebration of reading featuring numerous authors and awards for students will be held in Spring 2019.
Intensive Storytimes	Riverside Elementary School & Sherman Elementary School	Kindergarten storytime program at Toledo Public Schools.
Little U (Rhythm & Rhyme Storytime)	ProMedica Ebeid Institute	The event will be held monthly. The schedule for this event is under development.
Teen Job Fair	Seagate	The event will begin in January 2019 and continue through late Spring.